

<b>Application Form data needed for Enrollment</b>	
<b>Personal Details</b>	
Employee ID*	Obtain the employee code given by DTA
PPO number*	If you are a pensioner obtain the PPO number
Name*	Write down the name as it appears in your service register
Aadhar Number*	Write the Aadhar Number as it appears in your card
Aadhar Enrollment Number*	Write the Aadhar enrollment ID as it appears in the acknowledgement Slip given at the time of Aadhar enrollment
DOB*	Write DOB as it appears in your service register
Sex*	Write your Gender
Marital Status*	Write your present marital status
Date of Retirement*	If you are retired. Write down the date on which you were retired
Community*	Write the community to which you belong to
Disability Details*	If you are disabled, write down the type of disability and percent disability
Nationality*	Write you Nationality
<b>Contact Details</b>	
Address*	Write your residential address, location, email address and mobile phone number. Note that your email and mobile phone number have to be carefully written as you will be communicated through these modes. Office Address is not needed for pensioners.
<b>Identification Details</b>	
Ration Card number	If you hold a ration card, write down your ration card number. Ration card number will make tracking your cases easier and quicker for us. Therefore don't forget to inform the number in case you have one.
Identification marks*	Write two identification marks such as moles with exact location on your body.
<b>Posting Details</b>	
HOD*	Write your Head of the Department. If you are retired, write the HoD where you served.
District*	Write the district where you are currently posted. If you are retired this information is not needed.
DDO code*	Obtain the DDO code of DTA where you are currently receiving your pay. If you are retired, this information is not needed.
Post*	Write your current category of post. Ex: Civil Assistant Surgeon, Kamati, Driver, etc. If you are a pensioner, write the post from where you retired.
STO/APPO*	If you are a pensioner, obtain the STO/APPO code and name of office from where you are receiving your pension.
<b>Pay Details</b>	
Current Pay	Write down you current pay. This is not applicable for pensioners.
<b>Attachments needed</b>	
Service Register*	Obtain a scanned softcopy of the first two pages of the Service Register (pages 1 and 2 of old service register form (or) pages 4 and 5 of new service register form where name, date of birth and signature of office head are available). If you are a pensioner you need not attach service register. Pensioners need to attach a copy of pension payment order.
Photo*	Obtain an ICAO compliant passport photo of self and each dependent family member in softcopy. ICAO compliant photo is one which we submit while applying for Passports. Tell your photographer beforehand about this requirement.
Aadhar card*	Scan a copy of either your Aadhar Card or the Aadhar acknowledgement slip with the details clearly visible.
DPB certificate*	If any of your dependents is less than 5 years of age and does not have an Aadhar number, then prepare a scanned soft copy of his date of birth certificate.
Disabled certificate*	If any of the members is disables, then prepare a scanned soft copy of the disabled certificate.
<b>Family member details</b>	
Name, relationship, aadhar number*	Write the name, relationship with your, Aadhar number or Aadhar enrolment ID number for each of your dependents. This information is not needed for Service pensioners.
<b>Declaration</b>	
Signed application form with declaration*	After you enter all the details in the e-form, you need to print it and sign the form. Scan the form and prepare a soft copy. The declaration says that , you declare that (1) you agree to the entire Aadhar data of your family to be transferred to AHCT, (2) you are liable for disciplinary action for declaring ineligible family members as dependents, and (3) the information submitted is as per your service register and true to the best of your knowledge.

\*Are mandatory fields

For details contact D.Mohanrao:9440717105, B.Amarnath:9441582552, K.Srikanth:9440717318

For up load Health card Application Contact K.Srikanth:9440717318

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