Date of termination of appointment	Reason of termination such as Promotion transfer dismissal etc.	Signature of Chairman or President	Nature and duration leave taken	Allocation of periods of leave on average pay upto four months for which leave salary is debitable to another local body		Signature of Chairman or President	Reference to and record punishment ensure reward or praise of the Servant
				Period	Local body to which debitable		
11	12	13	14	15(a)	15(b)	16	17
	Sanctioned leave on loss of pay due to personal and domestic problems from 4-2-2002 to 16-4-2002 (73 days) As per vide proceedings RC NO. Spl/2002/M.E.O. Dated 17-4-2002 by Mandal Educational Officer Ghantasala	Mandal Educational Officer MANDAL PARISHAD GHANTASALA					
	Sanctioned leave on loss of pay due to personal and domestic problems from 8-7-2002 to 3-10-2002 (88 days) As per vide proceedings R.C.NO. 362/2002/M.E.O by Mandal Educational Officer Ghantasala	Mandal Educational Officer MANDAL PARISHAD GHANTASALA					
3-7-2003	Styphend raised from Rs 1200/- to Rs 1500/- Vide R.C.NO. 2/2001/M.E.O. Dated 7-8-2003. of the M.E.O Ghantasala.	Mandal Educational Officer MANDAL PARISHAD GHANTASALA					